



SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
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श्री अरविन्द महाविद्यालय
(दिल्ली विश्वविद्यालय)
मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated March 20, 2020

Minutes of the Meeting XV - IQAC

The meeting of the IQAC Committee was held on Friday, March 20, 2020 at 10:30 AM on Google Meet. The following were present.

1. Dr. Vipin Kumar	Chairman (Principal Offg.)
2. Dr. Sangeeta Kaul	Coordinator
3. Mrs. Shobhna Chandra	Faculty Member
4. Mrs. Vandana Bhalla	Faculty Member
5. Dr. Rashmi Mathur	Faculty Member
6. Dr. Soni Rastogi	Faculty Member
7. Dr. Aprajita Chauhan	Bursar
8. Dr. Meeta Mathur	Faculty Member and NAAC Convener
9. Ms. Hema Nagpal	Faculty Member
10. Ms. Shalini	Librarian
11. Mr. Manoj Sharma	Alumni Representative
12. Dr. Raj Kumar Verma	Faculty Member
13. Mrs. Meenu Panwar	Section Officer (Administration)
14. Mr. Ravinder Singh	Section Officer (Accounts)
15. Ms. Ananya Banerjee	Student, B. Sc. Physical Sciences
16. Mr. Parth Bhardwaj	Student, B. A. (Hons) English

The following issues were discussed during the meeting :

1. Confirmation of the minutes of the meeting held on 19th of December, 2019.
2. With the Covid-19 sudden situation, it is decided that the College premises shall remain closed for students and faculty both, until further notice were issued by the University / Government.
3. It is suggested that the Campus should have Sanitization machines installed in the corridors as well as in the Office Complex, along with mandatory medical equipments such as extra masks and digital thermometers in the campus.



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4. It is suggested the Campus should be sanitized before it is allowed to reopen for both students and faculty.
5. With the uncertainty surrounding the on-going pandemic situation, regular notices are to be issued, directing both faculty and students for the conduction of classes on online portal such as Zoom, Microsoft teams and Google Meet. The focus is also laid on preparation and availability of online notes and study material for students.
6. The students and faculty are to be issued notices to provide them with information on the on-going Covid-19 situation and to enlighten them on ways and means to take adequate precautions for their safety and good health.
7. Immediate guidelines are to be issued to different departments urging them to conduct Faculty Development Programmes on regular basis to update their faculty members with available online software for taking classes, assessments and discussions.
8. It is suggested that different societies can conduct online programmes on creativity, wellness of mind, body and good health, and exploring possibilities of including fitness initiatives such as Aerobics, Yoga, Zumba etc. as part of online events. The stress was particularly laid on the good health of students and faculty, alike, in these psychologically stressful times.
9. Library Section :
 - a) A separate section for Braille has been linked for Visually Impacted users' to apprise them about the various online libraries section accessibility in braille or audio books.
 - b) A total of about 66 E-Magazines too viable and much in requisite as per the DU syllabus for various subjects being taught have been listed for users'
 - c) Due to large number of avid readers, newspapers being subscribed have been accessed online mode format too for simultaneous access by the users' and also E-Papers were boon linked for reading during Covid-19 times when there ware no physical newspapers accessible at our doorsteps.
 - d) About 12 govt. approved certified courses portals too had been provided for individual users' to gain access to various kinds of MOOC(Massive Open Online courses).
 - e) Also the other print resources like Magazines, and Journals subscription too are available in online format for gain of insight in E-mode too.

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- f) An Online library portal for the new and latest content updates had been launched around March2020 for the touch to students' to keep them updated about various free courses accessible during Covid-19 Learning times.
- g) Various kinds of the Softwares like Plagiarism detection, citation creator, reference based research software, visually impacted assisting softwares, open book readers too had been appended electronically for use.
- h) Other kind of the useful found links for the census based data or terminology or the statistical data sites are listed under 'Other useful links' .


Dr. Sangeeta Kaul
Coordinator
IQAC


Dr. Vipin Kumar
Chairman
IQAC